

Policy on Repeat of Leaving Certificate

Scoil na Tríonóide Naofa has accepted applications to repeat the Leaving Certificate from current Leaving Certificate students and from external students *in exceptional circumstances*. This is contingent on places being available in the year group and in the school. All applicants must have completed the Leaving Certificate Examination in order to be eligible to repeat.

The following procedures will apply in relation to applicants who apply to repeat:

1. Application forms to repeat Sixth Year or to join the Sixth Year cohort will be available from the first Friday following the results of the Leaving Certificate in August. A closing date will be indicated on this form that will coincide with the CAO acceptance deadline. A maximum number of repeats will be determined by the Principal and Deputy Principal and will have reference to the criteria established in Circular
2. The names of the repeat applicants will be presented at the first staff meeting. Teachers will review the merits of each applicant.
3. Applications will not be accepted from students who were previously excluded from this school or any other school.
4. Applications will not be accepted from students whose behaviour, attitude and work ethic are such they could be a distraction to other students of the year group.
5. Any student with a previous involvement in violent behaviour, bullying, substance misuse or possession, or poor disciplinary record will not be accepted to repeat the year.
6. A student's previous attendance record will also be considered if the application is to be accepted.
7. A student will not be offered a place to repeat the Leaving Certificate or to join the Sixth Year cohort if places are not available in classes that match the applicant's required curriculum. The Principal and Deputy Principal will assign the student to the class.
8. All applicants will be interviewed prior to a decision being made on an offer to repeat.
9. Applicants offered a place must accept their offer by a date specified by the school.
10. A repeat student must follow the school's Code of Behaviour, Uniform Policy and all other policies of the school.
11. The school reserves the right to refuse admission to repeat the Leaving Certificate.
12. Any student refused a place will be informed and any refusal may be appealed to the Board of Management.